TOP SAFE CONFERENCE

30th September-4th October 2008, Dubrovnik, Croatia

Room reservation

The organizers have booked a number of rooms in the **Hotel Dubrovnik Palace** (http://www.dubrovnikpalace.hr/), **Hotel Ariston** and **Hotel Neptun** (http://www.importanneresort.com/). Full capacity of the pre-booked rooms (all with sea-view) in the hotels is guaranteed until <u>30th May 2008</u>. Afterwards, rooms shall be available on first reserved first taken basis until <u>30th June 2008</u>. For participants who were not able to book rooms in aforementioned period, the agency will try to assist in finding accommodation, but without any guarantees.

Rooms are reserved for period <u>30th September - 4th October 2008</u>. The special room rates are valid only for this period.

Hotel reservation should be sent by **e-mail** or **fax** to: **Adria Events**

Phone: +385 (0)20 31 31 89 **Fax:** +385 (0)20 31 31 96 e-mail: sales@adria-events.hr

with the subject line "TOP SAFE Conference".

Surname:		First name:
Affiliation:	I	
Address:		
Phone:	Fax:	e-mail:

Room reservation	
Date of Arrival:	Date of Departure:
Number of persons:	Number of rooms:
Accompanying person's name:	

Hotel

Hotel Dubrovnik Palace (*****)	Single	€ 190.00	Double	€ 236.00
Breakfast included in the price. All rooms are air-conditioned, have sea view and balcony.				

Local Tax is not included in the price. Local Tax (per person) is 1.00 EUR per day. Payment upon departure.

Cancellation policy:

- There will be no cancellation fee for cancellations of up to <u>30 days</u> prior to the arrival
- 1 overnight will be charged for all cancellations made between <u>29 and 15 days</u> prior to the arrival
- 2 overnights will be charged for all cancellations made between <u>14 and 0 days</u> prior to the arrival
- No shows will be fully charged.

Hotel Ariston (****)	Single*	€ 150.00	Double	€ 170.00
Hotel Neptun (***)	Single*	€ 103.00	Double	€ 120.00

* Double room used as single.

Breakfast included in the price. Both hotels have air-conditioned rooms with the sea view. Local Tax is not included in the price. Local Tax (per person) is 1.00 EUR per day. Payment upon departure.

Cancellation policy:

- There will be no cancellation fee for cancellations of until <u>1st August 2008</u>.
- 1 overnight will be charged for every cancellation made after <u>1st August 2008</u>.
- 2 overnights will be charged for every no show.

To electronically fill in this form Adobe Reader or Adobe Acrobat is required.

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Every reservation has to be guaranteed by a credit card and every delegate must provide the following information:

Credit card details	
Credit card type:	
Card Number:	Expiry Date:
Card Holder Name:	

No reservation is considered valid without the above given information.

Signature :