



**Manuscript Title in Title Case
(Each Word of the Title Should be Capitalised)**

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ABSTRACT

This file provides a template for writing papers for the conference. The manuscript in MS Word file shall be written in compliance with these instructions. Your manuscript must be in English. Please use UK spelling. It should start with a short abstract of a minimum 200 to a maximum of 400 words describing the key elements of your contribution and its conclusions. The text should be typeset in block mode. Typeface throughout the text is Arial. For this paragraph the font size is 10 pt, with left and right indents of 1.5 cm.

1 INTRODUCTION (12 PT, BOLD)

It is expected that authors will submit carefully written and proofread material. Spelling and grammatical errors, as well as language usage problems, are not acceptable. Authors should **limit their papers to 15 pages**, presenting their results as concisely as possible.

2 PAPER FORMAT

The uniform outlook will help the reader to follow the proceedings. This can be obtained most easily if authors use this template file to construct their manuscripts. Please note the following details: this template is an **A4 format** with **25 mm** margins **left, right, top** and **25 mm** margin **down**. **Header and footer** shall be positioned **18 mm** from the edge.

All text paragraphs should be single spaced, with first line intended by 10 mm. Double spacing should only be used before and after headings and subheadings as shown in this example. Position and style of headings and subheadings should follow this example. No spaces should be placed between paragraphs.

2.1 Header, Footer, Page Numbering

If this template is used when writing the manuscript, headers and footers will be set automatically. Authors are only asked to replace the "NNN" with their 3-digit paper number on the footer of the first page and on the header of other pages in order to set a unique page number in the Proceedings. The paper number is written on your letter of acceptance or can be obtained from web site of the conference, (<http://www.euronuclear.org/events/topsafe>) in the Conference Program section.

2.2 Fonts

Papers should use **11-point Arial**. Times New Roman, Arial or Symbol fonts can be used in figures. It is recommended that text in figures is not smaller than 10-point font size. Authors are discouraged from using other fonts.

2.3 Figures and Tables

Figure captions and table headings should be sufficient to explain the figure or table without needing to refer to the text. Figures and tables not cited in the text should not be presented.

Table 1: Example table

xxx	yyy	zzz
aaa	123	456
bbb	789	012
ccc	345	678
ddd	901	234

Tables and figures should be placed close after their first reference in the text. All figures and tables should be numbered with Arabic numerals. Table headings should be centered *above* the tables. Figure captions should be centered *below* the figures.



Figure 1: Example figure

Please **disable** the option "***Float over text***", when inserting the figures in the text. The "*Float over text*" option is available from the "*Format Picture*" menu (Click the right mouse button while cursor over the picture and select "*Format Picture*". In "*Position*" tag make sure that option "*Float over text*" is disabled (not marked)).

2.4 Equations

Each equation should be presented on a separate line from the text with a blank space above and below. The equations should be numbered consecutively at the outer right margin, as shown in Eq. (1) below.

$$\binom{m-1}{k-1} = \frac{(m-1)!}{(k-1)!(m-k)!} \quad (1)$$

2.5 References

Reference numbers in the text should be designated by square brackets, e.g., [1]. The references should be listed in the same order as cited in the text. See also examples in the REFERENCES section of this template.

3 SUBMITTING THE MANUSCRIPT

The manuscripts should be submitted electronically via e-mail to the address topsafety2008@ing.unipi.it before **31 May 2008**.

The manuscript file should be named **SS-NNN.doc** where SS stands for the session number and NNN stands for the paper number (e.g., AB-123.doc). The session and paper number is written on your letter of acceptance or can be obtained from web site of the conference, (<http://www.euronuclear.org/events/topsafe>) in the Conference Program section.

ACKNOWLEDGMENTS

The organizer gratefully acknowledges the work done by all Organizing Committee.

REFERENCES

- [1] F. M. LAST, The Title of the Book, page or chapter numbers, Publisher, City (year).
- [2] F. M. LAST and J. S. Smith, "The Title of the Journal," Journal Name, volume number, issue numbers, page number (year).
- [3] F. M. LAST and J. S. Smith, "The Title of the Paper," Proc. of the Title of the Proceedings, *Journal Name*, Vol. , p. , Publisher, City, Country (year).